

**THE VIRGINIA BOARD OF SOCIAL WORK
REGULATORY COMMITTEE MEETING MINUTES
Thursday, February 1, 2018**

TIME AND PLACE:	A meeting of the Regulatory Committee of the Virginia Board of Social Work (Board) convened at 3:00 p.m. on Thursday, February 1, 2018, at the Department of Health Professions (DHP), 9960 Mayland Drive, 2 nd Floor, Board Room 1, Richmond, Virginia.
PRESIDING OFFICER:	Joseph Walsh, LCSW, Ph.D., Regulatory Committee Chair
COMMITTEE MEMBERS PRESENT:	Dolores Paulson, LCSW, Ph.D. John Salay, LCSW Maria Eugenia del Villar, LCSW
COMMITTEE MEMBERS ABSENT:	Gloria Manns, LCSW
STAFF PRESENT:	Jaime Hoyle, Executive Director Jennifer Lang, Deputy Executive Director Elaine Yeatts, DHP Senior Policy Analyst
CALL TO ORDER:	Dr. Walsh called the meeting to order.
ESTABLISHMENT OF A QUORUM:	Ms. Hoyle announced that with four members of the Committee present, a quorum was established.
EMERGENCY EGRESS:	Dr. Walsh announced the Emergency Egress Procedures.
MISSION STATEMENT:	Dr. Walsh read the DHP mission statement, which was also the mission statement of the Board.
ADOPTION OF AGENDA:	Dr. Walsh asked that the Committee add the "Joint Guidance on Title Assessments and Signatures" under Unfinished Business. The changes to the agenda were accepted.
PUBLIC COMMENT:	There was no public comment.
APPROVAL OF MINUTES:	Upon a motion by Mr. Salay, which was properly seconded, the meeting minutes from October 26, 2017 were approved as written.
UNFINISHED BUSINESS:	<u>Examination Requirements (18VAC140-20-70)</u> : The Committee discussed the need to clarify the Regulations regarding how often a

supervisee my take the exam before going under supervision. The Regulations allow for a two-year approval period in which an applicant could potentially take the exam every 90 days. If the applicant has not passed the exam by the end of the two-period the applicant must reapply to be approved for another two-year period. At the same time, the Regulations require an applicant to go under supervision for a year after failing the exam twice.

Mr. Salay moved to recommend the Board amend the Regulations by Fast Track action to state that if an applicant for clinical social work licensure has not passed the examination within the second two-year approval period, he shall be required to register for supervision and complete one additional year as a supervisee before approval to re-take the examination is granted. Dr. Paulson seconded the motion, and the motion passed unanimously.

Affirmative Criminal Convictions: Ms. Hoyle provided an update on the Committee's request to amend guidance document 140-2: "Impact of Criminal Convictions, Impairment, and Past History on Social Work licensure in Virginia" to include that Virginia State Police Report should be requested from an applicant with a criminal conviction, in addition to the already requested documentation. Board counsel advised that the Board does not have the authority to require an applicant furnish a criminal background check. If the Board wishes to pursue criminal background checks, it would require a statutory change.

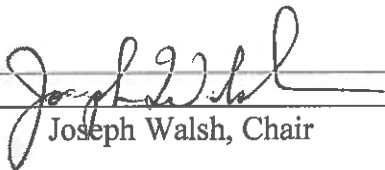
Ms. Yeatts indicated that the Committee should review guidance documents every four years to determine if they need to be revised, repealed, or reaffirmed. Mr. Salay suggested the Committee look at the Board of Nursing Guidance Document related to employment opportunities for persons with a criminal background.

Draft Joint Guidance Document on Assessment Titles and Signatures: Mr. Walsh drafted a letter to the full Board explaining its decision to not recommend adoption of the Board of Psychology's proposed joint guidance document on Assessment Titles and Signatures. The Committee reviewed and discussed the letter. Dr. Paulson moved that the Committee send the letter, with minor edits, to the full Board. Ms. Del Villar seconded the motion, and it passed unanimously.

NEW BUSINESS:

The Committee discussed the proposed amendments to the Bylaws. Ms. Yeatts suggested changing the terms for leadership positions be amended from two year terms with the possibility of being reelected for a second term to a one year term with the possibility of being reelected for a second one year term. The Committee voted unanimously to Recommend the Board adopt the proposed amendments to the Bylaws.

NEXT MEETING:	Dr. Walsh scheduled the next Regulatory Committee meeting for June 14, 2018 at 1:00 p.m.
ADJOURNMENT:	There being no further business to come before the Committee, the meeting was adjourned at 4:33 p.m.


Joseph Walsh, Chair


Jaime Hoyle, Executive Director